

## ► Information for delegates registered in the General Affairs Committee

---

### Tentative plan of work

- Two items are referred to the General Affairs Committee:
  - (i) the inclusion of safe and healthy working conditions in the ILO's framework of fundamental principles and rights at work through an amendment to paragraph 2 of the [ILO Declaration on Fundamental Principles and Rights at Work, 1998](#); and
  - (ii) the approval of amendments to the [Code of the Maritime Labour Convention, 2006](#) subject to the adoption of any amendments by the Special Tripartite Committee of the Maritime Labour Convention, 2006 at the second part of its fourth meeting in May 2022.
- As per the Committee's mandate, additional items could be sent to the General Affairs Committee by the Conference, for instance an urgent draft resolution ([Article 18\(8\)](#) of the [Standing Orders of the Conference](#)). For this reason, the Committee may need to be reconvened following the discussion of the two items listed at 1 above.
- With respect to the second item, the Workers' and Employers' groups, as well as any government delegate will have an opportunity to make statements or observations in accordance with the speaking time limits set out in point 5 below. These statements or observations will be in respect of the eight amendments adopted by the Special Tripartite Committee, and report ILC.110/D.2.
- With respect to the first item, a draft resolution has been prepared by the Office to serve as a basis for discussions, following Governing Body discussions and informal tripartite consultations. This text is based on consensus built up through several rounds of preliminary consultations with the constituents. Delegates are strongly advised to limit any possible amendments to address the last four pending issues:
  - the determination of occupational safety and health as a 'shared responsibility' (draft fourth preambular paragraph)
  - the formulation of the new fundamental principle and right at work (draft operative paragraph 1),
  - the identification of fundamental conventions (draft operative paragraph 3)
  - and the wording of the saving clause (draft operative paragraph 5).
- The [tentative plan of work](#) for the General Affairs Committee has been posted on the [Committee's web page](#). This will be proposed for adoption during the Committee's first sitting.
- The Daily Bulletin, as well as the ILO Events Application, will include announcements of Committee's sittings, any changes to the schedule, and information on the submission of amendments.

## Registration in the Committee

- Although the composition of the General Affairs Committee mirrors that of the Governing Body, any accredited delegate and adviser, including government representatives, who wishes to participate in committees may do so. They do however need to register individually to receive their individual links to the Committee meetings.
- Registration of Government, Employers' and Workers' delegates and advisers in committees will be undertaken by each group as per usual practice.
- Committee membership will be effective only once the Office has received official credentials in respect of the Government, or the Employer or Worker delegate or adviser concerned.
- Please note that changes in the composition of committees registered with the relevant group secretariat by 17:00 become effective the following working day of the Conference.
- In accordance with article 36(4) of the Standing Orders, in addition to the members of a committee, any delegate, or any duly authorized adviser, is entitled to participate with the same rights as the members of the committee except the right to vote.
- In accordance with the Standing Orders of the Conference, article 7, para 1, only the 56 titular members of the Governing Body, or any substitute designated to that effect, may vote in the General Affairs Committee. All voting will be by electronic means. As the composition of the General Affairs Committee mirrors that of the Governing Body, there is no weighing of votes (2-1-1).
- In the event of remote participation:
  - If, after submission of your credentials and registration in the Committee, you have not received emails from "ILO/OIT <no-reply@zoom.us>" with invitations to join the meetings in which you have registered the day before the start of the meeting, please contact one of the following email addresses, depending on the group you belong to:
    - Governments and invited international organizations: [reloff-conf@ilo.org](mailto:reloff-conf@ilo.org);
    - Employers: [actemp-conf@ilo.org](mailto:actemp-conf@ilo.org);
    - Workers: [actrav-conf@ilo.org](mailto:actrav-conf@ilo.org).

**Please make sure that the "ILO/OIT <no-reply@zoom.us>" email address is on the white list of your email account (i.e. that it is a trusted sender that will not go to the junk or spam folders).**

- If you will no longer be taking part in the deliberations, please remember to de-register from the Committee.

- A Quick guide for remote participation in the 110th Session of the International Labour Conference (2022) is available.

## Request for the floor in the Committee

- To ensure efficient time management of the general discussion, all speakers must register in advance of the sittings. A [separate form](#) is available on the Committee's web page, to facilitate this process. Completed forms should reach Secretariat: [CAG@ilo.org](mailto:CAG@ilo.org) **by 14:00 p.m. (CET) on Monday 30<sup>th</sup> May and Tuesday 31<sup>st</sup> May accordingly**. All requests will be acknowledged.
- During the discussion of amendments, the floor may be requested by either raising a nameplate, a virtual hand or through the chat.
- Should you wish to raise a point of order or request the right of reply in the Committee, please do so through either by raising a nameplate or through the chat function, indicating whether it is a point of order or a request for the right of reply. In the latter case, please also indicate the intervention in respect of which the right of reply is sought.

## Statements made on behalf of groups of governments

- All statements made by Government members on behalf of all governments, a regional group or members of an intergovernmental organization, unless otherwise specified, will be reported as having been made on behalf of all Governments members of the group or organization in question who are members of the ILO and are attending the Conference.
- When speaking on behalf of only a few members of such a group, please indicate this clearly both on the form and when taking the floor.

## Time limits for speeches during the general discussion segment, 30<sup>th</sup> and 31<sup>st</sup> May, 2022

- The Officers of the Committee suggest differentiated speaking time limits, as follows:
  - Opening statements and general discussion
    - Vice-Chairpersons: **12 minutes** for initial;
    - Spokesperson on behalf of Government Group: **12 minutes**;
    - Members speaking on behalf of regional groups and on behalf of several Committee members: **5 minutes**;
    - Individual Committee members: **3 minutes**; and
    - Spokespersons of international organizations (IGOs): **3 minutes**.
    - Subject to approval of the Chairperson and Vice Chairpersons, and time permitting, a maximum of **3 minutes** will be given to each INGO to address the Committee immediately following the General discussion.

To guarantee accurate and faithful interpretation in a virtual environment, all statements should reach [cag-interpret@ilo.org](mailto:cag-interpret@ilo.org) by **10:00 a.m.** (CET) on Monday, 30<sup>th</sup> May and Tuesday, 31<sup>st</sup> May accordingly.

## Participation of International Non-Governmental Organizations (INGOs) in Committees

- Requests to take the floor are subject to approval by the Officers. Such requests must reach the CAG Secretariat: [cag@ilo.org](mailto:cag@ilo.org) by **noon on Thursday 26<sup>th</sup> May**, at latest.
- A separate [Information Note](#) is available for INGOs.

## Conference Drafting Committee

A Conference Drafting Committee comprising the following representatives will meet following the consideration of all amendments, for a trilingual reading of the draft resolution:

- 2 Government representatives;
- 2 Employer representatives; and
- 2 Worker representatives

Nominations for the Conference Drafting Committee should reach the secretariat **by noon on Tuesday 31<sup>st</sup> May, 2022, at latest** ([cag@ilo.org](mailto:cag@ilo.org)).

## Reporter of the Committee

- The Committee will elect its Reporter, who will present the results of the Committee deliberations to the Conference plenary on its behalf. The Reporter may be either a delegate or an adviser. As has been general practice, the Reporter is usually from the Government group. The Reporter may also participate in the Conference Drafting Committee.
- The Government nomination for the Reporter should reach the Committee secretariat ([cag@ilo.org](mailto:cag@ilo.org)) **by noon on Tuesday 31<sup>st</sup> May, at latest**.

## Decision-making and votes in the Committee

- In accordance with the Standing Orders of the Conference, article 7, para 1, only the 56 titular members of the Governing Body, or any substitute designated to that effect, may vote in the General affairs Committee. All voting will be by electronic means. As the composition of the General Affairs Committee mirrors that of the Governing Body, there is no weighing of votes (2-1-1).

## Use of social media

- All members are requested to refrain from posting any information on social media about the Committee proceedings during its work.

## Laptops

- Due to meeting room constraints, delegates are encouraged to bring their laptops to the meeting room to follow the discussion of amendments in the language of their choice, and in the case of a vote.

## Contacting the Committee secretariat

- The Committee secretariat may be contacted by email at: [cag@ilo.org](mailto:cag@ilo.org)