

Doc 2.6. Generic TOR for National Advisory Committee

The TREE national advisory committee is responsible for planning and reviewing the progress of programme activities and providing overall policy guidance on topics such as priority target groups and regions, programme financing, entrepreneurship development, gender equality and appropriate technology.

This committee is primarily an advisory body to the TREE programme. It will also advise government on policy issues related to the development, institutionalization and sustainability of the TREE programme.

The TREE national advisory committee should include representatives of institutions actively engaged in training development and employment promotion and/or livelihood development, representatives of gender, equality and diversity organizations include women's organizations, persons with disabilities and other target groups, particularly those concerned with micro- and small-enterprise development, cooperatives, community development, rural credit and appropriate technology research and development. Representatives of workers' and employers' organizations and of financial institutions with a mandate to serve the rural communities (for instance, employment and social funds) are essential.

Members of the advisory committee should be relatively high-level decision makers able to provide policy support and influence decisions within their respective institutions.

The representative of the host agency will normally chair this committee.

The national TREE management team acts as the secretariat to the advisory committee and is responsible for the preparation of agendas, minutes of meetings and for the distribution of any materials before the committee meeting.

The main functions of the National Committee are:

- provision of overall guidance and support in the implementation of the TREE programme;
- deliberation and approval of the programme strategies;
- analyse programme performance and provide advice and direction;
- advice on the general selection of programme sites and target groups;
- advice on development plans and programmes;
- inputs in the adaptation of TREE implementing methodology;
- advocacy for the adoption of the TREE methodology by partners and communities.