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**13th African Regional Meeting of the International Labour Organization**

**Addis Ababa, Ethiopia, 30 November-December 2015**

**HOTEL RESERVATION FORM**

**RETURN TO** **reservation@intercontinentaladdis.com** **BY 30 SEPTEMBER 2015**

INTERCONTINENTAL HOTEL

Guinea Conakry Street

Addis Ababa, Ethiopia

Tel: +251 115 180444

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Please select room type required:

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| --- | --- |
| **Intercontinental Hotel** | ***Reservation number 2502478*** |
| Deluxe room | USD 133 per night (bed and breakfast)(incl. service charge and VAT) |
| Suite | USD 165 per night (bed and breakfast)(incl. service charge and VAT) |

Please complete the following information:

|  |  |
| --- | --- |
| **Guest name and surname** |  |
| **Arrival date** |  |
| **Arrival flight no** |  |
| **Arrival flight time** |  |
| **Airport transfer required (yes/no)** |  |
| **Departure date** |  |
| **Departure flight no** |  |
| **Departure flight time** |  |
| **Address** |  |
| **Phone number** |  |
| **E-mail address** |  |
| **Credit card no****(obligatory)** |  | **Credit card expiry date** |  |

**Please e-mail the completed registration form to** **reservation@intercontinentaladdis.com** **or send it by fax to +251 115 540090 before 30 September 2015. Rooms will be allocated on a “first come, first served” basis. Rooms at the negotiated rate cannot be guaranteed unless reserved before 30 September 2015.**