

STAFF HEALTH INSURANCE FUND

**Record of Decisions**  
**of the 253<sup>rd</sup> Meeting of the Management Committee**

**Tuesday, 9 April 2019**

at 2.30 p.m., ILO, room VII (R2 South)

Present:

Representing the insured persons of the ILO:

Mr. Pierre Sayour (Titular member)  
Ms. Mireille Ecuillon (Titular member)  
Ms. Catherine Comte-Tiberghien (Titular member)  
Mr. Simon Brimblecombe (Substitute member)

Representing the Director-General:

Mr. Tilmann Geckeler (Titular member)  
Mr. Fikri Gurzumar (Titular member)  
Mr. Luca Bormioli (Titular member)  
Mr. Sietse Buijze (Substitute member)

Other attendees:

Mr. Florian Léger, SHIF Executive Secretary  
Ms. Heather Harris, SHIF Claims Supervisor  
Ms. Corinne Michoud, SHIF Secretary

**Apologies for absence were received from:**

*Representing the insured persons of the ILO:*

Ms. Elisabeth Fombuena  
Ms. Azza Taalab

*Representing the Director-General of the ILO:*

Ms. Anne Drouin  
Mr. Giuseppe Zefola

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The meeting opens at 2.35 p.m.

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**Item 1: Approval of meeting agenda**  
SHIF/MC/19/253/AG

MC refers to document ref. SHIF/MC/19/253/AG and approves the agenda.

**Item 2: Approval of the Record of Decisions of the 252<sup>nd</sup> meeting of the Management Committee**  
(SHIF/MC/19/RD.252)

MC refers to document ref. SHIF/MC/19/RD.252 and approves the Record of Decisions.

**Item 3: Update on SHIF WorkPlan**  
(SHIF/MC/19/252/5)

ES updates MC on the Workplan.

**Item 4: Update from the Working group on Governance**  
(SHIF/MC/19/252/5)

A Representative of the administration updates the MC on the progress of the WG. Regarding the recent internal audit on the SHIF, the WG will prepare a draft letter to be sent to the Office of the Internal Audit of the ILO on behalf of the MC. The WG will also prepare a letter summarizing its conclusions for review by the MC members with the view to amending the SHIF regulations where necessary.

**Item 5: SHIF Risk Register**  
(SHIF/MC/19/253/3)

MC refers to document ref. SHIF/MC/19/253/3 and decides that MC members should be given more time to provide further comments to the draft SHIF Risk Register. MC decides that the SHIF Risk Register should be reviewed by the MC annually.

**Item 6: Letter from the section of former officials**  
(SHIF/MC/253/4)

MC agrees that the Chair of the MC will prepare a draft letter answering the letter of the section of formers officials sent on 26 March 2019. The draft letter will be circulated to the MC for comments.

**Item 7: Joint RFP with UNOG and WHO**

ES informs MC about the Joint RFP with UNOG and WHO for Emergency Hospitalizations, 24/7 Helpline and Access to Medical Networks. It is expected that the outcome of the RFP will be known soon. ES will inform the MC of the outcome as soon as possible.

**Item 8: Draft financial situation as of 28.02.2019  
and the technical results for the period 01.01.2019-28.02.2019**

A Representative of the administration presents the draft financial situation as of 28.02.2019 and the technical results for the period 01.01.2019-28.02.2019.

**Item 9: Any other Business**

9.1 Evaluation of the ES. MC has prepared a letter of evaluation of the ES. ES asks if the content of the letter report can be shared with the SHIF Secretariat. MC agrees.

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The meeting ends at 4.30 p.m.

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